

## **DOE-CEG Telecon Notes**

### **08/06/02 - By T. Ross Hallman, DOE/NETL**

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#### **Agenda**

- ◆ Draft Charter Discussion
  - ◆ Organization / Activities / Priorities – Suggested Teams to deal with specific issues, draft ‘straw-man documents’, and submit for DOE-CEG consideration:
    1. Cost and Schedule Estimating Guide
  - ◆ AACE Joint Agreement Signing, August 2, 2002
  - ◆ June Version of the DOE M 413.3 (Program and Project Management Manual)
  - ◆ Other Topics to Discuss / Share, as necessary...
  - ◆ Next Telecon - Tuesday, 9/17/02 1:00 PM ET.
  - ◆ Agenda and Call-in Number will be sent out ~1 week in advance.
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#### **Notes:**

- ◆ Draft Charter Discussion
  - EV Discussion – (data 3 months old is no good) – variance explanation is important – DOE requirement over \$20M – baseline projects later, etc. – Communication with DOE/HQ (need more direct input from OECM)
  - Large range of involvement (either ‘too broad’ or ‘too narrow’). Not much other general input or discussion on the telecon.
  - A suggestion: Finalize for now, revise later, if becomes necessary.
- ◆ Organization / Activities / Priorities – Suggested Teams to deal with specific issues, draft ‘straw-man documents’, and submit for DOE-CEG consideration:
  1. Cost and Schedule Estimating Guide
    - Brief discussion of EV, etc.
    - Needs to resolve Contingency issues
    - Path forward (most immediate): I’ll send out a Table of Contents (as of 11/01), noting areas that need to be worked [I’ll try to deal with the consistency / discrepancies with 413]. Volunteers will work on this by chapter / section / topic. PLEASE RESPOND WITH YOUR

INTERESTS. [If necessary, I will request individual's participation.]  
Time frame: TBD, we'll discuss at the next telecon.

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- ◆ AACE Joint Agreement Signing, August 2, 2002
  - Pictures and .pdf's of the agreement will be forwarded when available.
  - [Note: "Signing", not "Singing" – Phil, Thanks.]
  - Did not discuss implications, such as Corporate Sponsorship, etc.  
Interests, please let me know.
- ◆ June Version of the DOE M 413.3 (Program and Project Management Manual)
  - Comments will be provided through the DOE-CEG directly to OECM.
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- ◆ Other Topics to Discuss / Share, as necessary...
  - Cost Estimating Guide (March 97) - highlight potential changes, add EV, etc.
  - Resolve Contingency issues
  - Include EV Definitions
  - Meeting(s) possible for detailed discussions
  - Peer Review Telecon
  - Audience – broad – those (DOE and Contractor) that are responsible for Cost and Schedule Estimates supporting our (DOE) Budget, Contract, and PM actions.
  - Shouldn't deal with "How's" of Quantity-take-off, etc., but how that info gets into PARS, PDS's, EV Systems, etc.
  - 413.3 Manual discussion - discrepancies needs to be addressed
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- ◆ Next Telecon – by Tuesday, 9/17/02 1:00 PM ET. Agenda and Call-in Number will be sent out ~1 week in advance.